

MINUTES
of the
Finance and Assets Committee
held on Monday 8th January 2018 at 7pm
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

Committee membership:

Cllr Batchelor (Broadway)	*	Cllr Pitcher (Broadway)	*
Cllr Davis (East)	*	Cllr Ridout, Chairman (West)	*
Cllr Jolley (Broadway)	*	Cllr Robbins, Vice Chairman (East)	*
Cllr Nicklin (West)	*		

Key: * Present A Apologies AB Absent

In attendance:

Derek Kemp, DCK Beavers Accountancy; Officers: Fiona Fox (Town Clerk), Veronica Mills (Administration Officer)

Public and press: Councillors Brett, Fraser, Fryer and Jeffries; 1 member of the public and 0 members of the press

FA/17/051 Apologies for absence
None.

FA/17/052 Declarations of Interest
None.

FA/17/053 Minutes
FA/17/053.1 The minutes of the Finance and Assets Committee meeting held on Monday 6th November 2017 **were approved.**

FA/17/053.2 There were no matters arising.

FA/17/054 Chairman's Announcements
FA/17/054.1 The Chairman would suspend standing orders during the budget discussions to allow councillors from the floor to speak.
FA/17/054.2 Confirmation had been received that the Dewey Trust money did belong to Warminster Town Council and could be accessed. The arrears from Dewey Trust grants allocated in 2016 would be looked at by the Clerk who would endeavour to have these honoured, including the two years of CCTV grant.

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FA/17/054.3 A letter of thanks had been received from the Athenaeum Trust for their grant.

FA/17/055 **Questions**
None.

FA/17/056 **Public Participation**
The member of public did not wish to speak. The other attendees were four councillors who were not members of the Finance and Assets committee. They would be invited to participate in the discussions if they wished to speak.

FA/17/057 **Reports from Unitary Authority Members**
Wiltshire Council were finalising their budget. They would be making further cuts.

FA/17/058 **Financial Information**
FA/17/058.1 The reconciliations for October and November 2017 **were noted** and the Chairman signed and verified them against the bank statements (signed copy attached).

FA/17/058.2 The accounts to 30th November 2017 **were noted**.

FA/17/058.3 The list of payments made in October and November 2017 **were approved** and signed by the Chairman (signed copy attached).

FA/17/058.4 The petty cash schedule for October and November 2017 **was approved** and signed by the Chairman (signed copy attached).

FA/17/058.5 The internal transfers between the accounts on:

31 st October 2017	£10,000.00
10 th November 2017	£20,000.00
14 th December 2017	£15,000.00

were noted.

FA/17/059 **Draft Budget 2018–19**
Members discussed possible removal of items in the budget to reduce the size of the increase. Suggestions included removal of the hanging baskets and tubs which cost £9,000. This contract was not due for renewal until 2019 and there were concerns that it would be detrimental to the town to remove them. The possibility of sponsorship was mooted. The matter would be brought back for debate in the 2019–20 budget discussions. It was also suggested that the Civic Events budget could be reduced.

The budgets of £2,000 and £2,500 for Repairs/Renewals and Equipment/Furniture respectively for the Pavilion Café were questioned. It was noted that capital expenditure under £1,000 was included as revenue expenditure and that items such as the dishwasher, freezer, safe and potato oven were included in the current year's expenditure. The budget had been set to make provision for increased services as there was no history to know what may be required. It was accepted that the Pavilion Café would make a loss initially and it provided great service and good value. It had to be demand led. Vouchers for free coffee with a purchase from the café could be inserted in the Warminster Journal to encourage more custom. This suggestion would be added to the Town Promotion agenda. Members asked

whether provision for marketing the café to improve footfall had been made. A budget line had been added for Civic Promotion/Consultation to promote more Town Council activities.

Members discussed what contracts were in place for street cleaning and litter removal. The Council has no contracts other than in the park, but does have provision to enhance what Wiltshire Council provides if necessary, should the service be reduced. The budget that had been put in for the eventuality of play areas being taken on included £4,000 for legal fees. This was not the capital cost of taking on the play areas but an amount to cover any legal costs that may be necessary after the transfer.

Standing Orders were suspended at 7.33pm to allow councillors to speak from the floor

Members discussed the Civic Events. They felt a charity event for volunteers should be relatively low key. The proposed May Day event at which the boats would be launched would be more of a town event. Some members felt that formal civic functions were expected of a town. The question of sponsorship was raised. Sponsorship could be attracted for anything so long as the VAT was accounted for properly. Sponsorship opportunities should be offered openly to everyone. It was suggested that the May Day event should be removed from Civic Events if it were to be a town event rather than a Mayor's event.

Standing Orders were reinstated at 7.50pm

Councillor Davis proposed that the draft budget as it stands, with a precept proposal of £749,012 (an increase of £196,400) should be tabled at Full Council without alterations. It has been noted by the public how much the park has improved since coming into Town Council ownership and the budget could be sold on this basis. Seconded Councillor Jolley.

Councillor Ridout proposed an amendment that £2,100 be taken from the Civic Events budgets to town events in the park. Seconded Councillor Batchelor. Voting In Favour 5, Against 2, Abstentions Nil. The amendment was carried.

Voting unanimously In Favour of Councillor Davis's proposal that the draft budget be tabled at Full Council as it stands with the amendment that £2,100 be moved from Civic Events to town events in the park.

A vote of thanks was made to Derek Kemp, Councillor Ridout and the Town Clerk for all the work they had put in to producing the draft budget.

It was agreed that play areas should be put on a Full Council agenda as a separate item for discussion.

FA/17/060

Devolved Services

FA/17/060.1 The minutes of the Devolved Services working group meeting held on 12th October 2017 **were approved and all actions contained therein agreed.**

FA/17/060.2 The change of name of the committee to Devolved Services and Assets Sub-Committee **was approved.**

FA/17/060.3 The terms of reference for the committee **were approved.**

Councillor Pitcher left the meeting at 8.18pm

FA/17/060.4 Members questioned whether it was appropriate to approve expenditure from the Devolved Services meeting held on 14th December when the minutes had not yet been approved by the sub-committee. It had been agreed previously that items from Devolved Services should be progressed as soon as possible for work that needed to be undertaken. **The following items for spending on the Lake Pleasure Grounds from the Devolved Services Sub-Committee meeting held on 14th December were approved:**

ITEM	COST	
10 Broxap dual waste bins	£3,490 + VAT	Devolved Services earmarked reserves
6 Glasdon Phoenix benches	£2,250 + VAT	Devolved Services earmarked reserves

FA/17/061 **Town Promotion Team**

The minutes of the Town Promotion Team working group meeting held on 6th November 2017 **were approved and all actions contained therein agreed.**

FA/17/062 **Town Development Committee**

There were no items requiring approval from Finance and Assets.

FA/17/063 **Dog Bags**

Members debated whether dog bags should be provided at a cost of £1 per pack of 50. This would cover the administration of the scheme. There was some concern over the security of the cash. Councillor Batchelor proposed that dog bags should continue to be provided at a charge of £1 per pack. Seconded Councillor Ridout. Voting In Favour, 5 Against 1, Abstentions Nil. The proposal was carried.

FA/17/064 **Communications**

None.

Meeting closed at 8.25pm

Bank Reconciliation Statement as at: 31/10/2017 for Cash Book 1 Current/Instant Access Bank A/

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account	31/10/2017	942	6,605.40
Instant Access Account	31/10/2017	393	377,517.14
			<hr/> 384,122.54
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
11/07/2017 200943	Friends of Warminster Town Pa	10,000.00	
22/09/2017 DD38	Nigel J Connor	72.00	
10/10/2017 975	J & K Burton	46.20	
10/10/2017 977	Wiltshire Council	1,105.00	
			<hr/> 11,223.20
			372,899.34
<u>Receipts not Banked/Cleared (Plus)</u>			
			<hr/> 0.00
			372,899.34
Balance per Cash Book is :-			372,899.34
Difference is :-			0.00



RECEIVED Your Statement

06 NOV 2017

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



023972_304 1/ 12 00009 18537 3640 39700

Account Summary

Opening Balance	5,000.00
Payments In	75,587.66
Payments Out	73,982.26
Closing Balance	6,605.40

1 October to 31 October 2017

Account Name
Warminster Town Council

International Bank Account Number
GB17HBUK40452391001000

Branch Identifier Code
HBUKGB4161U

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 937

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
30 Sep 17	BALANCE BROUGHT FORWARD			5,000.00
02 Oct 17	DD AVIVA	1,252.91		
	DD WATER2BUSINESS	65.50		
	DD WATER2BUSINESS	490.00		
	SO HUNOT HR	240.00		
	CR Hervin Robin			
	J71 P508 LODGE REN		329.98	
	TFR TRANSFER 21136496		1,718.43	5,000.00
03 Oct 17	DD BOOKER LTD -BK	262.30		
	TFR TRANSFER 21136496		262.30	5,000.00
04 Oct 17	CR MV- 17760605 -2909		10.80	
	CR MV- 17760605 -3009		16.85	
	CR MV- 17760605 -0110		19.90	
	CR MV- 21574633 -2909		315.00	
	DD GRENKELEASING LIM	336.78		
	TFR TRANSFER 21136496	25.77		5,000.00
06 Oct 17	DD SOUTHERN ELECTRIC	2,534.25		
	DD SE GAS LIMITED	1,233.63		
	CR CASH IN P.O. OCT06			
	WH SMITH @13:25		1,568.50	
	BP CLEARSKY IT			
	15396/99	70.50		
	BP OFFICE RIGHT			
	46307	44.50		
	BP PPL			
	57180	83.40		
	BP MOVIOLA LTD			
	20.09.17	144.88		
	BALANCE CARRIED FORWARD			2,457.34

Handwritten signature

Interest

Credit Interest is calculated daily on the cleared credit balance and is paid monthly if applicable (this is not paid on all accounts, eg, Basic Bank Account, Bank Account and HSBC Advance). For personal current accounts (excluding Premier and Jade by HSBC Premier) overdraft interest is only charged on arranged overdrawn balances. Debit interest is calculated daily on the cleared debit balance of your account, it accrues during your charging cycle (usually monthly) and is deducted from your account following the end of your charging cycle.

Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:
 - (a) going overdrawn when you have not arranged an overdraft; or
 - (b) going over/past your arranged overdraft limit (if you have one).
2. This cap covers any:
 - (a) interest and fees for going over/past your arranged overdraft limit;
 - (b) fees for each payment your bank allows despite lack of funds; and
 - (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for the Bank Account, Current Account, Home Management Account, HSBC Advance Bank Account and Graduate Bank Account is £80.

The monthly cap on unarranged overdraft charges is not applicable to Bank Account Pay Monthly, Basic Bank Account, Student Bank Account, Amanah Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

The introduction of the Monthly Maximum Charge will not affect any charging period that ended prior to 1st August 2017. Any notification of charges that are generated on or after 1st August 2017 will incorporate the new Monthly Maximum Charge cap.

The following references regarding debit cards only apply to personal customers, commercial customers please refer to your terms and conditions.

Your debit card

When you use your card abroad, your statement will show where the transaction took place, the amount spent in local currency and the amount converted into sterling. We also monitor transactions to protect you against your card being used fraudulently.

Unless you agree that the currency conversion is done at the point of sale or withdrawal and agree the rate at that time, for example with the shopkeeper or on the self-service machine screen, the exchange rate that applies to any non-sterling debit card payments (including cash withdrawals) is the VISA Payment Scheme Exchange Rate applying on the day the conversion is made.

For non-Sterling (foreign currency) transactions we will charge a fee of 2.75% of the amount of the transaction. This fee will be shown as a separate line on your statement as a 'Non-Sterling Transaction Fee'.

Details of the current VISA Payment Scheme Exchange Rates can be obtained from the card support section of [hsbc.co.uk](https://www.hsbc.co.uk) or by calling us on the usual numbers. We will deduct the payment from your account once we receive details of the payment from the card scheme, at the latest, the next working day.

For cash machine withdrawals in a currency other than sterling we will charge a Non Sterling Cash Fee of 2% (minimum £1.75, maximum £5). This fee applies to all cash machines outside the UK, Channel islands and the Isle of Man and to cash machines in the UK, Channel Islands and Isle of Man if we convert the withdrawal to Sterling for you. HSBC Advance customers are exempt from this fee.

Some cash machine operators may apply a direct charge for withdrawals from their cash machines and this will be advised on screen at the time of withdrawal.

Recurring Transaction

A recurring transaction, sometimes called a continuous payment authority, is a series of payments collected with your agreement from your card by a retailer or supplier (for example, insurance cover). This is an agreement between you and the retailer. The Direct Debit Guarantee does not cover these transactions. If you wish to cancel a recurring transaction you can do this with the retailer or us. We can cancel the payment, however contacting the retailer allows you to also deal with the agreement you have with them and you can make other arrangements for the payment or cancellation of the goods or services. If you cancel with the retailer, we recommend you keep evidence of the cancellation. Once you have cancelled with the retailer or us, if the retailer does try to collect any future payments under the recurring transaction agreement, we will treat these as unauthorised. If we miss any of the cancelled transactions, please contact us.

The following references apply to all customers

Dispute resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

The Financial Ombudsman Service does not apply to customers of our branches in the Channel Islands and Isle of Man, but you could be entitled to refer your complaint to the Channel Islands Financial Ombudsman in Jersey or Guernsey or the Financial Services Ombudsman Scheme in the Isle of Man. Please contact your branch for further details.

Telephone Banking Service

Customer representatives are available from 8am – 10pm everyday and 24 hours a day for HSBC Advance customers. Calls may be monitored or recorded for quality purposes. Alternatively for all your banking needs go to [hsbc.co.uk](https://www.hsbc.co.uk).

Disabled Customers

We offer a number of services such as statements in Braille or large print. Please contact us to let us know how we can serve you better.

Lost and stolen cards

If any of your cards issued by us are lost or stolen please call our 24-hour service immediately on **03456 007 010** or if you are calling from abroad, please call us on **44 1442 422 929**.

1 October to 31 October 2017

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 938

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			2,457.34
	BP ODRISCOLL ELECTRIC 1046	209.35		
	BP RAY THOMAS PROP 3166/67/68/69	1,752.00		
	BP THE WARMINSTER WAY 3180	195.00		
	BP OFFICE RIGHT 46133/34	122.72		
	TFR 404523 21136496 INTERNET TRANSFER		3,000.00	
	BP PLAYSAFETY LTD 31705	243.60		
	BP ROUNDSTONE VENDING 24986	270.00		
	BP TOTAL HYGIENE OP/I129356	180.00		
	TFR TRANSFER 21136496		2,515.33	5,000.00
09 Oct 17	BP HMRC September HMRC			
	BIB BACS PAYMENT	4,043.03		
	DD SGW PAYROLL LTD	75.18		
	CR WARMINSTER & K9QF		600.00	
	CR WARMINSTER & DISTR		94.50	
	CR CHQ IN AT FIRST DIRECT LEEDS		426.80	
	CR CHQ IN AT FIRST DIRECT LEEDS		184.70	
	BP WARMFESTI WCC2459		3,333.51	5,521.30
10 Oct 17	TFR TRANSFER 21136496		171.00	
	CR South West Wiltshi HIRE OF ARN ROOM		18.75	
11 Oct 17	TFR TRANSFER 21136496	171.00		5,521.30
	CR MV- 17760605 -0810		18.75	
12 Oct 17	TFR TRANSFER 21136496	540.05		5,000.00
	CR JOHN LOFTUS SW CHRISTMAS TREE LPC		35.00	
	DR CHARGE			
	AUTO TRANSFER	20.00		
	TFR TRANSFER 21136496	15.00		5,000.00
13 Oct 17	CR AGE UK WILTSHIRE -		84.00	
	DD WEST MERCIA ENERGY	118.56		
	DD WL IT FUELGENIE	50.20		
	DD SOUTHERN ELECTRIC	43.83		
	BALANCE CARRIED FORWARD			4,871.41

1 October to 31 October 2017

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 939

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			4,871.41
				5,000.00
16 Oct 17	TFR TRANSFER 21136496		128.59	
	DD TIMICO/KECONNECT	361.57		
	DD WILTSHIRE COUNCIL	13.00		
	DD WILTSHIRE COUNCIL	662.00		
	DD WILTSHIRE COUNCIL	501.00		
17 Oct 17	TFR TRANSFER 21136496		1,537.57	5,000.00
	CR NHS BLOOD TRANSPLA		302.40	
	CR HMRC VAT REPAY		10,750.36	
	DD BOOKER LTD -BK	126.43		
18 Oct 17	TFR TRANSFER 21136496	10,926.33		5,000.00
	CR MV- 17760605 -1510		68.55	
	DD OFFICE EVOLUTION	292.79		
	CR MOVE ESTATE LTD		35.00	
	CR ROLAND J LTD SW		35.00	
	CR XMAS TREE		154.24	5,000.00
19 Oct 17	TFR TRANSFER 21136496		52.50	
	CR WILTSHIRE COUNCIL			
	DD S/LINE J8799927	30.87		
	DD S/LINE J8828661	18.53		
	CHQ 200970	200.00		
	CR HISLOP-NEWTON J & WCC2485 LPM		126.00	
	CR Jane John Limited		35.00	
	CR TREE, 9 EAST ST		35.90	5,000.00
20 Oct 17	TFR TRANSFER 21136496			
	CHQ 200976	936.37		
21 Oct 17	TFR TRANSFER 21136496		936.37	5,000.00
	DR TOTAL CHARGES TO 29SEP2017	76.05		
	CR Fraser Enterprises		70.00	
	CR XMAS TREES CORDENS		6.05	5,000.00
22 Oct 17	TFR TRANSFER 21136496			
	CR WARM UNTD CHURCH		35.00	
	CR XMAS TREE-UTD CHUR			
23 Oct 17	TFR TRANSFER 21136496	35.00		5,000.00
	DD VWFS UK LIMITED	32.12		
	CR PROGRESS PHY LTD		168.00	
	CR PROGPHYS WCC2408			
	CR BURT RH+JA		50.00	
	CR CRAFT FAIR			
24 Oct 17	TFR TRANSFER 21136496	185.88		5,000.00
	CR F F			
	CR FALLON INV WCC2466		157.50	
	BALANCE CARRIED FORWARD			5,157.50

1 October to 31 October 2017

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 940

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,157.50
	BP ACB PRINT & DESIGN 2925	339.00		
	BP AUDITING SOLUTIONS A5150	504.00		
	BP BRENDA CARTER PAV SANDWICHES	13.50		
	BP DCK BEAVERS LTD TPC7788	468.84		
	BP COATES & PARKER 35844	424.50		
	TFR 404523 21136496 INTERNET TRANSFER		10,000.00	
	BP IDVERDE 764/765/688/867/68	6,535.58		
	BP JRB ENTERPRISE LTD 17409	292.80		
	BP OFFICE RIGHT 046487	47.65		
	BP RAY THOMAS PROP 3147/48/49/50	1,536.00		
	BP TRADE UK/SCREWFIX 0830538321	9.98		
	BP TRADE UK/SCREWFIX 829926062	25.96		
	BP WALC WALC3367	441.60		
	BP WILTSHIRE C/TAX 90289255	321.32		
	BP CORDENS 5372	43.23		
	TFR TRANSFER 21136496		846.46	
25 Oct 17	CR HAINE AND SMITH PA		35.00	
	CR MV- 17760605 -2110		6.00	
	CR MV- 17760605 -2010		20.60	
	CR MV- 17760605 -2210		22.75	
	CR MV- 21574633 -2010		35.00	
	DD VWFS UK LIMITED	383.14		
	DD BOC MANCHESTER ACC	23.87		
	TFR TRANSFER 21136496		287.66	
26 Oct 17	CR ROCK CHOIR LTD		262.50	
	BP Parking Partnershi			
	BIB MULTIPLE BENEF			
	BIB BACS PAYMENT	270.30		
	DD GOCARDLESS LTD	179.64		
	BALANCE CARRIED FORWARD			4,812.56

1 October to 31 October 2017

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 941

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			4,812.56
	CR NORTHWOOD (WEST WI NORTHWOOD		35.00	
	CR CASH IN P.O. OCT26 WH SMITH @15:45		210.00	
	CR CASH IN P.O. OCT26 WH SMITH @15:49		214.30	
	CR CASH IN P.O. OCT26 WH SMITH @15:58		2,139.98	
27 Oct 17	TFR TRANSFER 21136496	2,411.84		5,000.00
	CR DAYBREAK FAMILY GR		52.50	
	CR WEIGHT WATCHERS UK		168.00	
	CR MV- 17760605 -2410		20.95	
	CR WILTSHIRE COUNCIL		42.00	
	BP LGPS October pay WC PENSION FUND			
	BIB BACS PAYMENT	4,265.09		
	BP October payroll BIB MULTIPLE BENEF			
	BIB BACS PAYMENT	13,849.79		
	BP October payroll SYMON DEBBIE			
	BIB BACS PAYMENT	1,825.35		
	CR Nicks Shoe Repairs NICKS SHOE REPAIRS		35.00	
30 Oct 17	TFR TRANSFER 21136496		19,621.78	5,000.00
	CR THE SOUTHERN CO-OP		35.00	
	CR MV- 17760605 -2510		18.15	
	CR MV- 21574633 -2510		35.00	
	SO HUNOT HR	240.00		
	CR THOMAS AJ CHRISTMAS TREE		35.00	
	CR PAYING IN MACHINE		630.00	
	CR PAYING IN MACHINE		975.40	
31 Oct 17	TFR TRANSFER 21136496		116.85	6,605.40
	CR LLOYDS PHARMACY		63.00	
	CR MV- 17760605 -2610		10.40	
	DD HILLS WASTE SOLUTI	127.10		
	DD BOOKER LTD -BK	313.38		
	BP DEB'S DANCE WCC2441		189.00	
	CR Masons Arms (Warmi MASONS C'MAS TREE		35.00	
	BP COATES & PARKER 35413/642	660.42		
	BALANCE CARRIED FORWARD			5,801.90

1 October to 31 October 2017

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 942

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,801.90
BP	DCK BEAVERS LTD TPC7764	468.84		
BP	GB HEATING 0425L	165.00		
BP	FIONA C FOX WTC EXPENSES	856.62		
BP	HEART OF WARM 1727	100.00		
TFR	404523 21136496 INTERNET TRANSFER		10,000.00	
BP	IDVERDE 752764/65/867/68/8	6,535.58		
BP	MOVIOLA LTD 18.10.17	188.98		
BP	OFFICE RIGHT 47115	4.04		
BP	OFFICE RIGHT 46786/87/924/925	269.67		
BP	SLCC ENTERPRISES 124052	94.80		
BP	TOTAL FLOOR CARE 51791	76.80		
TFR	TRANSFER 21136496	436.17		
31 Oct 17	BALANCE CARRIED FORWARD			6,605.40

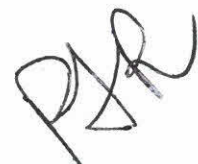
Duplicate payment 24/10/17.

Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (www.hsbc.co.uk).

Credit Interest Rates	balance	AER variable
Credit interest is not paid		

Debit Interest Rates	balance	EAR variable
Debit interest		21.34 %





Your Statement

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



023972_304 9/ 12 00009 18545 3640 39700

Account Summary

Opening Balance	675,906.84
Payments In	14,773.34
Payments Out	313,163.04
Closing Balance	377,517.14

Interest Rate - Valid as at end date of the statement period
0.00% AER

30 September to 31 October 2017

Account Name

Warminster Town Council

International Bank Account Number

GB85HBUK40452321136496

Branch Identifier Code

HBUKGB4161U

Sortcode	Account Number	Sheet Number
40-45-23	21136496	392

Your Deposit Account details

Date	Payment type and details	Paid out	Paid in	Balance
29 Sep 17	BALANCE BROUGHT FORWARD			675,906.84
01 Oct 17	CR GROSS INTEREST TO 30SEP2017 FOR ACCOUNT 400290 60733202			
			26.30	675,933.14
02 Oct 17	TFR TRANSFER 91001000	1,718.43		674,214.71
03 Oct 17	TFR TRANSFER 91001000	262.30		673,952.41
04 Oct 17	TFR TRANSFER 91001000		25.77	673,978.18
06 Oct 17	TFR 404523 91001000 INTERNET TRANSFER TFR MONEY MARKET REINVESTMENT 40029010722677	3,000.00		
		258,662.00		
	TFR TRANSFER 91001000	2,515.33		409,800.85
09 Oct 17	TFR TRANSFER 91001000	3,333.51		406,467.34
10 Oct 17	TFR TRANSFER 91001000		171.00	406,638.34
11 Oct 17	TFR TRANSFER 91001000		540.05	407,178.39
12 Oct 17	TFR TRANSFER 91001000		15.00	407,193.39
13 Oct 17	TFR TRANSFER 91001000	128.59		407,064.80
16 Oct 17	TFR TRANSFER 91001000	1,537.57		405,527.23
17 Oct 17	TFR TRANSFER 91001000		10,926.33	416,453.56
18 Oct 17	TFR TRANSFER 91001000	154.24		416,299.32
19 Oct 17	TFR TRANSFER 91001000	35.90		416,263.42
20 Oct 17	TFR TRANSFER 91001000	936.37		415,327.05
21 Oct 17	TFR TRANSFER 91001000	6.05		415,321.00
22 Oct 17	TFR TRANSFER 91001000		35.00	415,356.00
23 Oct 17	TFR TRANSFER 91001000		185.88	415,541.88
	BALANCE CARRIED FORWARD			415,541.88

Interest

Credit Interest is calculated daily on the cleared credit balance and is paid monthly if applicable (this is not paid on all accounts, eg, Basic Bank Account, Bank Account and HSBC Advance). For personal current accounts (excluding Premier and Jade by HSBC Premier) overdraft interest is only charged on arranged overdrawn balances. Debit interest is calculated daily on the cleared debit balance of your account, it accrues during your charging cycle (usually monthly) and is deducted from your account following the end of your charging cycle.

Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:
 - (a) going overdrawn when you have not arranged an overdraft; or
 - (b) going over/past your arranged overdraft limit (if you have one).
2. This cap covers any:
 - (a) interest and fees for going over/past your arranged overdraft limit;
 - (b) fees for each payment your bank allows despite lack of funds; and
 - (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for the Bank Account, Current Account, Home Management Account, HSBC Advance Bank Account and Graduate Bank Account is £80.

The monthly cap on unarranged overdraft charges is not applicable to Bank Account Pay Monthly, Basic Bank Account, Student Bank Account, Amanah Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

The introduction of the Monthly Maximum Charge will not affect any charging period that ended prior to 1st August 2017. Any notification of charges that are generated on or after 1st August 2017 will incorporate the new Monthly Maximum Charge cap.

The following references regarding debit cards only apply to personal customers, commercial customers please refer to your terms and conditions.

Your debit card

When you use your card abroad, your statement will show where the transaction took place, the amount spent in local currency and the amount converted into sterling. We also monitor transactions to protect you against your card being used fraudulently.

Unless you agree that the currency conversion is done at the point of sale or withdrawal and agree the rate at that time, for example with the shopkeeper or on the self-service machine screen, the exchange rate that applies to any non-sterling debit card payments (including cash withdrawals) is the VISA Payment Scheme Exchange Rate applying on the day the conversion is made.

For non-Sterling (foreign currency) transactions we will charge a fee of 2.75% of the amount of the transaction. This fee will be shown as a separate line on your statement as a 'Non-Sterling Transaction Fee'.

Details of the current VISA Payment Scheme Exchange Rates can be obtained from the card support section of [hsbc.co.uk](https://www.hsbc.co.uk) or by calling us on the usual numbers. We will deduct the payment from your account once we receive details of the payment from the card scheme, at the latest, the next working day.

For cash machine withdrawals in a currency other than sterling we will charge a Non Sterling Cash Fee of 2% (minimum £1.75, maximum £5). This fee applies to all cash machines outside the UK, Channel islands and the Isle of Man and to cash machines in the UK, Channel Islands and Isle of Man if we convert the withdrawal to Sterling for you. HSBC Advance customers are exempt from this fee.

Some cash machine operators may apply a direct charge for withdrawals from their cash machines and this will be advised on screen at the time of withdrawal.

Recurring Transaction

A recurring transaction, sometimes called a continuous payment authority, is a series of payments collected with your agreement from your card by a retailer or supplier (for example, insurance cover). This is an agreement between you and the retailer. The Direct Debit Guarantee does not cover these transactions. If you wish to cancel a recurring transaction you can do this with the retailer or us. We can cancel the payment, however contacting the retailer allows you to also deal with the agreement you have with them and you can make other arrangements for the payment or cancellation of the goods or services. If you cancel with the retailer, we recommend you keep evidence of the cancellation. Once you have cancelled with the retailer or us, if the retailer does try to collect any future payments under the recurring transaction agreement, we will treat these as unauthorised. If we miss any of the cancelled transactions, please contact us.

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Dispute resolution

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Disabled Customers

We offer a number of services such as statements in Braille or large print. Please contact us to let us know how we can serve you better.

Lost and stolen cards

If any of your cards issued by us are lost or stolen please call our 24-hour service immediately on **03456 007 010** or if you are calling from abroad, please call us on **44 1442 422 929**.

30 September to 31 October 2017

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 21136496 **Sheet Number** 393

Your Deposit Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			415,541.88
24 Oct 17	TFR 404523 91001000 INTERNET TRANSFER	10,000.00		
	TFR TRANSFER 91001000	846.46		404,695.42
25 Oct 17	TFR TRANSFER 91001000	287.66		404,407.76
26 Oct 17	TFR TRANSFER 91001000		2,411.84	406,819.60
27 Oct 17	TFR TRANSFER 91001000	19,621.78		387,197.82
30 Oct 17	TFR TRANSFER 91001000	116.85		387,080.97
31 Oct 17	TFR 404523 91001000 INTERNET TRANSFER	10,000.00		
	TFR TRANSFER 91001000		436.17	377,517.14
31 Oct 17	BALANCE CARRIED FORWARD			377,517.14

Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (www.hsbc.co.uk).



Date: 02/01/2018

Warminster Town Council 2017/18

Page No: 1

Time: 09:43

User: JAM

Bank Reconciliation Statement as at: 30/11/2017 for Cash Book 1 Current/Instant Access Bank A/

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account	30/11/2017	942	5,000.00
Instant Access Account	30/11/2017	393	326,388.82
			<u>331,388.82</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
14/11/2017 200978 J & K Burton		37.90	
14/11/2017 200982 Warm. & Villages Community Par		6,000.00	
			<u>6,037.90</u>
			325,350.92
<u>Receipts not Banked/Cleared (Plus)</u>			
28/11/2017		35.00	
30/11/2017		307.00	
			<u>342.00</u>
			325,692.92
		Balance per Cash Book is :-	325,692.92
		Difference is :-	0.00



RECEIVED

06 DEC 2017

Contact tel 03457 60 60 60

see reverse for call times

Text phone 03457 125 563

used by deaf or speech impaired customers

www.hsbc.co.uk

Your Statement

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



049438_334 1/ 12 00012 123035 23405 39700

Account Summary

Opening Balance	6,605.40
Payments In	71,545.34
Payments Out	73,150.74
Closing Balance	5,000.00

International Bank Account Number

GB17HBUK40452391001000

Branch Identifier Code

HBUKGB4161U

Account Name

Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 943

1 November to 30 November 2017

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
31 Oct 17	BALANCE BROUGHT FORWARD			6,605.40
01 Nov 17	CR MV- 17760605 -2910 <i>Cafe</i>		5.90 ✓	
	CR MV- 17760605 -2710 "		28.65 ✓	
	CR MV- 17760605 -2810 "		42.10 ✓	
	DD AVIVA	1,252.91 ✓		
	DD WATER2BUSINESS	65.50 ✓		
	DD WATER2BUSINESS	490.00 ✓		
	CR Hervin Robin			
	J71 P508 LODGE REN <i>1006/210</i>		329.98 ✓	
	TFR TRANSFER 21136496	203.62 ✓		5,000.00
02 Nov 17	CR AVON & WILTS MH TR		63.00 ✓	
	CHQ 200977	46.20 ✓		
	TFR TRANSFER 21136496	16.80 ✓		5,000.00
03 Nov 17	CR Monarch Financial		35.00 ✓	
	MONARCH FINANCIAL			
	CR ECLIPSE T/AS SW		35.00 ✓	
	ECLIPSE HAIR SALON			
	TFR TRANSFER 21136496	70.00 ✓		5,000.00
04 Nov 17	BP BEESLEY NN&RD		84.00 ✓	
	SINGING TREE RENT	84.00 ✓		5,000.00
	TFR TRANSFER 21136496			
05 Nov 17	CR Wiltshire Cluster		63.00 ✓	
	ROOM HIRE			
	TFR TRANSFER 21136496	63.00 ✓		5,000.00
06 Nov 17	CR MV- 21574633 -0111 <i>Annabell's Gift Shop.</i>		35.00 ✓	
	TFR TRANSFER 21136496	35.00 ✓		5,000.00
07 Nov 17	CR COOPER AND TANNER		35.00 ✓	
	COOPER & TANNER			
	BALANCE CARRIED FORWARD			5,035.00

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1 November to 30 November 2017

Your Statement

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number

91001000

Sheet Number

944

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,035.00
08 Nov 17	TFR TRANSFER 21136496	35.00 ✓		5,000.00
	CR MV- 17760605 -0511 <i>Cufe</i>		7.70 ✓	
	BP HMRC October pay			
	HMRC <i>*16 515</i>			
	BIB BACS PAYMENT	4,680.96 ✓		
	CR WARMINSTER & K9QF		600.00 ✓	
	WARMINSTER & DISTR		4,073.26 ✓	5,000.00
10 Nov 17	TFR TRANSFER 21136496		84.00 ✓	
	CR AGE UK WILTSHIRE -		105.00 ✓	
	CR MV- 21574633 -0711 <i>Number 10</i>			
	BP COATES & PARKER			
	36011	180.06 ✓		
	BP DCK BEAVERS LTD			
	TPC7784	702.54 ✓		
	BP DORMA UK LTD			
	140831	145.20 ✓		
	TFR 404523 21136496			
	INTERNET TRANSFER		20,000.00 ✓	
	BP IDVERDE			
	753384/753387/524/	6,188.78 ✓		
	BP TRADE UK/SCREWFIX			
	834836041	22.47 ✓		
	BP WATER2BUSINESS			
	70064023	2.47 ✓		
	BP ASHTON FARMS			
	1019615	118.14 ✓		
	BP NIGEL CONNOR			
	9205/9206	144.00 ✓		
	BP DANNY DONKEY & PALS			
	WAR251117	50.00 ✓		
	BP GRANT THORNTON LLP			
	8749192	1,560.00 ✓		
	BP GREENHAM			
	18/538984/984	131.94 ✓		
	BP HEART OF WARM <i>Duplicate Payment 31/10/17</i>			
	1727	100.00 ✓		
	BP KEEP BRITAIN TIDY			
	113418	70.00 ✓		
	BP NEWSQUEST			
	2231463	129.49 ✓		
	BP OFFICE RIGHT			
	047294	34.92 ✓		
	BP PROSEC CONSULTANCY			
	1284	462.00 ✓		
	BALANCE CARRIED FORWARD			15,146.99

1 November to 30 November 2017

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 945

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			15,146.99
	BP PROSEC CONSULTANCY 1279/1280	324.00 ✓		
	BP RAY THOMAS PROP 3187/83/82/81/80	261.60 ✓		
	BP RAY THOMAS PROP 301	288.00 ✓		
	BP ROUNDSTONE CAT 32743	181.32 ✓		
	BP ROUNDSTONE CAT 4036	111.60 ✓		
	BP TRADE UK/SCREWFIX 0834303825	97.95 ✓		
	BP WCR SLA 01/18 - 04/18	2,500.00 ✓		
	BP WIRED PUBLISHING 1127188	186.00 ✓		
	TFR TRANSFER 21136496	6,196.52 ✓		5,000.00
11 Nov 17	DR CHARGE AUTO TRANSFER	20.00 ✓		
	TFR TRANSFER 21136496		20.00 ✓	5,000.00
13 Nov 17	DD SGW PAYROLL LTD	73.20 ✓		
	BP MF (SUPPORT) <i>Math Fiddes</i> COPHEAP HALL HIRE		210.00 ✓	
	TFR TRANSFER 21136496	136.80 ✓		5,000.00
14 Nov 17	DD WEST MERCIA ENERGY	264.41 ✓		
	DD BOOKER LTD -BK	260.90 ✓		
	BP BEESLEY NN&RD SING TREE WCC2515		50.40 ✓	
	TFR TRANSFER 21136496		474.91 ✓	5,000.00
15 Nov 17	CR MV- 21574633 -1011 <i>le Dolce vita</i>		35.00 ✓	
	DD TIMICO/KECONNECT	345.12 ✓		
	DD WILTSHIRE COUNCIL	13.00 ✓		
	DD WILTSHIRE COUNCIL	662.00 ✓		
	DD WILTSHIRE COUNCIL	501.00 ✓		
	TFR TRANSFER 21136496		1,486.12 ✓	5,000.00
16 Nov 17	CHQ 200942	10,000.00 ✓		
	CR PROGRESS PHY LTD PROGPHYS WCC2439		168.00 ✓	
	TFR TRANSFER 21136496		9,832.00 ✓	5,000.00 <i>(2)</i>
17 Nov 17	BP wpp LE CAFE JOURNAL LT			
	BIB BACS PAYMENT	6.00 ✓		
	TFR TRANSFER 21136496		6.00 ✓	5,000.00
20 Nov 17	DD OFFICE EVOLUTION	156.12 ✓		
	BALANCE CARRIED FORWARD			4,843.88

1 November to 30 November 2017

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 946

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			4,843.88
21 Nov 17	TFR TRANSFER 21136496		156.12 ✓	5,000.00
	CR MV- 21574633 -1611 <i>Apple Nails</i>		35.00 ✓	
	BP WPP			
	BIB MULTIPLE BENEF			
	BIB BACS PAYMENT	252.40 ✓		
	DD S/LINE K9160437	32.38 ✓		
	DD S/LINE K9189252	19.56 ✓		
	DD VWFS UK LIMITED	32.12 ✓		
	CHQ 200975	1,105.00 ✓		
	DR TOTAL CHARGES			
	TO 30OCT2017	65.03 ✓		
22 Nov 17	TFR TRANSFER 21136496		1,471.49 ✓	5,000.00
	CR MV- 17760605 -1811 <i>cafe</i>		9.85 ✓	
	CR MV- 17760605 -1911 <i>cafe</i>		18.70 ✓	
	CR DMRH Limited			
	tree boots opticia		35.00 ✓	
23 Nov 17	TFR TRANSFER 21136496	63.55 ✓		5,000.00 (R)
	CHQ 200979	340.44 ✓		
24 Nov 17	TFR TRANSFER 21136496		340.44 ✓	5,000.00
	CR WEIGHT WATCHERS UK		126.00 ✓	
	CR MV- 21574633 -2111 <i>Daybreak</i>		73.50 ✓	
	DD GOCARDLESS LTD (<i>clewsky</i>)	179.64 ✓		
	CHQ 200980	38.50 ✓		
	CR FF			
	FALLON INV WCC2502		63.00 ✓	
	CR CASH IN P.O. NOV24			
	WH SMITH @11:03		577.50	
	CR CASH IN P.O. NOV24			
	WH SMITH @11:10		1,557.00 ✓	
	CR CASH IN P.O. NOV24			
	WH SMITH @11:16		799.00 ✓	
27 Nov 17	TFR TRANSFER 21136496	2,977.86 ✓		5,000.00
	BP LGPS Nov			
	WC PENSION FUND			
	BIB BACS PAYMENT	4,610.23 ✓		
	BP Nov pay			
	BIB MULTIPLE BENEF			
	BIB BACS PAYMENT	14,126.81		
	BP Nov pay			
	WALIGORSKI ANNE			
	BIB BACS PAYMENT	72.00		
	DD VWFS UK LIMITED	383.14 ✓		
	DD BOC MANCHESTER ACC	23.87 ✓		
	CHQ 200981	4,102.48 ✓		
	BALANCE CARRIED FORWARD			18,318.53 D

1 November to 30 November 2017

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 947

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			18,318.53 D
28 Nov 17	TFR TRANSFER 21136496		23,318.53 ✓	5,000.00
	CR MV- 17760605 -2311 <i>Cape</i>		19.35	
	DD BOOKER LTD -BK	148.17		
	BP BARRETT CORP HARRI 38738	228.00		
	BP COCHRANE CONSULTAN WCC000001	220.00		
	BP DORMA UK LTD 140831 <i>Duplicate Payment 10/11/17</i>	145.20		
	BP ODRISCOLL 1090	56.00		
	BP R FRYER EXPENSES	250.50		
	BP IDVERDE 753794	226.80		
	BP MIRAGE SIGNS 33176	216.00		
	BP MOVIOLA LTD 33.11.17/15.11	299.20		
	BP T NICKLIN EXPENSES	79.29		
	BP PROSEC CONSULTANCY 1267	318.00		
	BP TRADE UK/SCREWFIX 0838635091	11.99		
	BP WEST MERCIA ENERGY 1437681	166.19		
	CR PAYING IN MACHINE		1,133.74	
	TFR TRANSFER 21136496		2,345.99 ✓	6,133.74
30 Nov 17	DD SGW PAYROLL LTD	69.24		
	DD HILLS WASTE SOLUTI	155.90		
	SO HUNOT HR	240.00		
	CR CASH IN P.O. NOV30 WH SMITH @11:41		349.00	
	CR CASH IN P.O. NOV30 WH SMITH @11:42 <i>Mayors Raffle</i>		473.11	
	CR CASH IN P.O. NOV30 WH SMITH @11:46 <i>295 + 439</i>		734.00 ✓	
	TFR TRANSFER 21136496	2,224.71 ✓		5,000.00
30 Nov 17	BALANCE CARRIED FORWARD			5,000.00

Your Statement

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



049438_334 9/ 12 00012 123043 23405 39700

Account Summary

Opening Balance	377,517.14
Payments In	12,396.54
Payments Out	63,524.86
Closing Balance	326,388.82

Interest Rate - Valid as at end date of the statement period
0.25% AER

1 November to 30 November 2017

Account Name
Warminster Town Council

International Bank Account Number
GB85HBUK40452321136496

Branch Identifier Code
HBUKGB4161U

Sortcode Account Number Sheet Number
40-45-23 21136496 394

Your Deposit Account details

Date	Payment type and details	Paid out	Paid in	Balance
31 Oct 17	BALANCE BROUGHT FORWARD			377,517.14
01 Nov 17	CR GROSS INTEREST TO 31OCT2017 FOR ACCOUNT 400290 60733202		27.18 ✓	
	TFR TRANSFER 91001000		203.62 ✓	377,747.94
02 Nov 17	TFR TRANSFER 91001000		16.80 ✓	377,764.74
03 Nov 17	TFR TRANSFER 91001000		70.00 ✓	377,834.74
04 Nov 17	TFR TRANSFER 91001000		84.00 ✓	377,918.74
05 Nov 17	TFR TRANSFER 91001000		63.00 ✓	377,981.74
06 Nov 17	TFR TRANSFER 91001000		35.00 ✓	378,016.74
07 Nov 17	TFR TRANSFER 91001000		35.00 ✓	378,051.74
08 Nov 17	TFR TRANSFER 91001000	4,073.26 ✓		373,978.48
10 Nov 17	TFR 404523 91001000 INTERNET TRANSFER	20,000.00 ✓		
	TFR TRANSFER 91001000		6,196.52 ✓	360,175.00
11 Nov 17	TFR TRANSFER 91001000	20.00 ✓		360,155.00
13 Nov 17	TFR TRANSFER 91001000		136.80 ✓	360,291.80
14 Nov 17	TFR TRANSFER 91001000	474.91 ✓		359,816.89
15 Nov 17	TFR TRANSFER 91001000	1,486.12 ✓		358,330.77
16 Nov 17	TFR TRANSFER 91001000	9,832.00 ✓		348,498.77
17 Nov 17	TFR TRANSFER 91001000	6.00 ✓		348,492.77
20 Nov 17	TFR TRANSFER 91001000	156.12 ✓		348,336.65
21 Nov 17	TFR TRANSFER 91001000	1,471.49 ✓		346,865.16
22 Nov 17	TFR TRANSFER 91001000		63.55 ✓	346,928.71
23 Nov 17	TFR TRANSFER 91001000	340.44 ✓		346,588.27
24 Nov 17	TFR TRANSFER 91001000		2,977.86 ✓	349,566.13
	BALANCE CARRIED FORWARD			349,566.13

Interest

Credit Interest is calculated daily on the cleared credit balance and is paid monthly if applicable (this is not paid on all accounts, eg, Basic Bank Account, Bank Account and HSBC Advance). For personal current accounts (excluding Premier and Jade by HSBC Premier) overdraft interest is only charged on arranged overdrawn balances. Debit interest is calculated daily on the cleared debit balance of your account, it accrues during your charging cycle (usually monthly) and is deducted from your account following the end of your charging cycle.

Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:
 - (a) going overdrawn when you have not arranged an overdraft; or
 - (b) going over/past your arranged overdraft limit (if you have one).
2. This cap covers any:
 - (a) interest and fees for going over/past your arranged overdraft limit;
 - (b) fees for each payment your bank allows despite lack of funds; and
 - (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for the Bank Account, Current Account, Home Management Account, HSBC Advance Bank Account and Graduate Bank Account is £80.

The monthly cap on unarranged overdraft charges is not applicable to Bank Account Pay Monthly, Basic Bank Account, Student Bank Account, Amanah Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

The introduction of the Monthly Maximum Charge will not affect any charging period that ended prior to 1st August 2017. Any notification of charges that are generated on or after 1st August 2017 will incorporate the new Monthly Maximum Charge cap.

The following references regarding debit cards only apply to personal customers, commercial customers please refer to your terms and conditions.

Your debit card

When you use your card abroad, your statement will show where the transaction took place, the amount spent in local currency and the amount converted into sterling. We also monitor transactions to protect you against your card being used fraudulently.

Unless you agree that the currency conversion is done at the point of sale or withdrawal and agree the rate at that time, for example with the shopkeeper or on the self-service machine screen, the exchange rate that applies to any non-sterling debit card payments (including cash withdrawals) is the VISA Payment Scheme Exchange Rate applying on the day the conversion is made.

For non-Sterling (foreign currency) transactions we will charge a fee of 2.75% of the amount of the transaction. This fee will be shown as a separate line on your statement as a 'Non-Sterling Transaction Fee'.

Details of the current VISA Payment Scheme Exchange Rates can be obtained from the card support section of [hsbc.co.uk](https://www.hsbc.co.uk) or by calling us on the usual numbers. We will deduct the payment from your account once we receive details of the payment from the card scheme, at the latest, the next working day.

For cash machine withdrawals in a currency other than sterling we will charge a Non Sterling Cash Fee of 2% (minimum £1.75, maximum £5). This fee applies to all cash machines outside the UK, Channel Islands and the Isle of Man and to cash machines in the UK, Channel Islands and Isle of Man if we convert the withdrawal to Sterling for you. HSBC Advance customers are exempt from this fee.

Some cash machine operators may apply a direct charge for withdrawals from their cash machines and this will be advised on screen at the time of withdrawal.

Recurring Transaction

A recurring transaction, sometimes called a continuous payment authority, is a series of payments collected with your agreement from your card by a retailer or supplier (for example, insurance cover). This is an agreement between you and the retailer. The Direct Debit Guarantee does not cover these transactions. If you wish to cancel a recurring transaction you can do this with the retailer or us. We can cancel the payment, however contacting the retailer allows you to also deal with the agreement you have with them and you can make other arrangements for the payment or cancellation of the goods or services. If you cancel with the retailer, we recommend you keep evidence of the cancellation. Once you have cancelled with the retailer or us, if the retailer does try to collect any future payments under the recurring transaction agreement, we will treat these as unauthorised. If we miss any of the cancelled transactions, please contact us.

The following references apply to all customers

Dispute resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

The Financial Ombudsman Service does not apply to customers of our branches in the Channel Islands and Isle of Man, but you could be entitled to refer your complaint to the Channel Islands Financial Ombudsman in Jersey or Guernsey or the Financial Services Ombudsman Scheme in the Isle of Man. Please contact your branch for further details.

Telephone Banking Service

Customer representatives are available from 8am – 10pm everyday and 24 hours a day for HSBC Advance customers. Calls may be monitored or recorded for quality purposes. Alternatively for all your banking needs go to [hsbc.co.uk](https://www.hsbc.co.uk).

Disabled Customers

We offer a number of services such as statements in Braille or large print. Please contact us to let us know how we can serve you better.

Lost and stolen cards

If any of your cards issued by us are lost or stolen please call our 24-hour service immediately on **03456 007 010** or if you are calling from abroad, please call us on **44 1442 422 929**.

Contact tel 03457 60 60 60
see reverse for call times
Text phone 03457 125 563
used by deaf or speech impaired customers
www.hsbc.co.uk

1 November to 30 November 2017

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 21136496 **Sheet Number** 395

Your Deposit Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			349,566.13
27 Nov 17	CR PAVING IN MACHINE <i>Paving in book 24/11/17 17.56 + 20.5</i>		262.50 ✓	
	TFR TRANSFER 91001000	23,318.53 ✓		326,510.10
28 Nov 17	TFR TRANSFER 91001000	2,345.99 ✓		324,164.11
30 Nov 17	TFR TRANSFER 91001000		2,224.71 ✓	326,388.82
30 Nov 17	BALANCE CARRIED FORWARD		<i>307.08</i>	326,388.82 <i>(R)</i>

Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (www.hsbc.co.uk).

PR



At : 09:44

Current/Instant Access Bank A/

List of Payments made between 01/10/2017 and 31/10/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/10/2017	Aviva	Std Ord	1,252.91		Insurance
02/10/2017	Water2Business	DD01	65.50		Purchase Ledger Payment
02/10/2017	Water2Business	DD02	490.00		Purchase Ledger Payment
02/10/2017	Hunot HR	SO01	240.00		7883/Advice line- September
03/10/2017	Booker	DD03	262.30		7879/cafe Stock
05/10/2017	Grenke Leasing	Std Ord	336.78		Photocopier Lease
06/10/2017	Southern Electric	DD04	2,534.25		Purchase Ledger Payment
06/10/2017	Southern Electric	DD05	1,233.63		7897/Gas 02.06.17-14.09.17
06/10/2017	Clearsky IT	DD06	70.50		7881/ Fix internet problem
06/10/2017	Office Right Business Solution	DD07	44.50		7888/Coloured Paper
06/10/2017	PPL	DD08	83.40		7889/License
06/10/2017	Moviola Ltd	DD09	144.88		7885/Film Show-Another motherso
06/10/2017	Mark O'Driscoll	DD17	209.35		7884/Supply+fit electric socke
06/10/2017	Ray Thomas Property Services L	DD18	1,752.00		7891/electric work-civic centr
06/10/2017	The Warminster Way	DD19	195.00		7903/Newletter distribution
06/10/2017	Office Right Business Solution	DD20	122.72		7887/Floor Cleaner
06/10/2017	Playsafety Ltd	DD22	243.60		7890/Play Park Inspection
06/10/2017	Roundstone Vending Limited	DD23	270.00		7895/hot choc
06/10/2017	Total Hygiene Ltd	DD24	180.00		7901/Serviceing closomat unit
06/10/2017	Fixed Deposit investment	TFR	258,662.00		Fixed Deposit investment
09/10/2017	SGW Payroll Ltd	DD25	75.18		7896/processing charges
09/10/2017	HMRC PAYE/NI	BACS	4,043.03		HMRC PAYE/NI
10/10/2017	J & K Burton	975	46.20		7908/J&K Burton
10/10/2017	Nisbets	976	936.37		7906/Soup+Bake King oven
10/10/2017	Wiltshire Council	977	1,105.00		7757/Non Dom Rates 2017-18
11/10/2017	VWFS UK Ltd	Std Ord	32.12		Van WT16 TRZ Maintenance Plan
12/10/2017	Bank Charge	BANK CRG	20.00		Bank Charge
13/10/2017	Idverde Limited	BAC01	6,535.58		7918/Remove+repair bins+bench
13/10/2017	Office Right Business Solution	BAC03	47.65		7921/stationery
13/10/2017	Ray Thomas Property Services L	BAC04	1,536.00		7909/Ramp for disabled access
13/10/2017	Screwfix Direct Ltd	BAC05	9.98		7990/Storage Hook
13/10/2017	Screwfix Direct Ltd	BAC06	25.96		7991/Padlock+power free Niteri
13/10/2017	Wiltshire Association of Local	BAC07	441.60		7923/Training Sessions
13/10/2017	Wiltshire Council	BAC08	321.32		7902/Name Plate boreham Rd
13/10/2017	S L Corden & Sons	BAC09	43.23		7925/Key Tester + Thermometer
13/10/2017	JRR Enterprise	BACS02	292.80		7968/Onq Rags
13/10/2017	West mercia Energy	DD26	118.56		7904/Elec 10.08.17-31.08.17
13/10/2017	Fuel Genie DDR	DD27	50.20		7915/Fuel for Van
13/10/2017	Southern Electric	DD28	43.83		7922/Elec 29.06.17-25.09.17
13/10/2017	ACB Print & Design	DD31	339.00		7940/Autumn Newsletter
13/10/2017	Auditing Solutions Ltd	DD32	504.00		7941/Internal Audit
13/10/2017	Mrs B J Carter	DD33	13.50		7040/Sandwich for Pav Cafe
13/10/2017	DCK Accounting Solutions Ltd	DD34	468.84		7914/Visit 13.09.17
13/10/2017	Coates & Parker Ltd	DD35	424.50		7924/Adverts
15/10/2017	Wiltshire Council	Std Ord	13.00		WC Rates Boreham Rd Cemetery
15/10/2017	Wiltshire Council	Std Ord	501.00		WC Rates Dewey House
15/10/2017	Wiltshire Council	Std Ord	662.00		WC Rates Civic Centre

Continued on Page 2

At : 09:44

Current/Instant Access Bank A/

List of Payments made between 01/10/2017 and 31/10/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
16/10/2017	Imico Limited	DD12	361.57		7987/website Admin
16/10/2017	Booker	DD13	126.43		7948/Pav Cafe Stock
18/10/2017	Office Evolution Ltd	DD14	292.79		Purchase Ledger Payment
19/10/2017	Worldpay (UK) Ltd	DD15	30.87		7997/Card Charges- Pav Cafe
19/10/2017	Worldpay (UK) Ltd	DD16	18.53		7996/Card Cahrges-Civic Centre
21/10/2017	Bank Charge to 29 Sep	BANK CHARG	76.05		Bank Charge to 29 Sep
25/10/2017	VWFS UK LTD	Std Ord	383.14		Van WT16 TRZ Lease Payment
25/10/2017	BOC Gases	DD36	23.87		7913/Bar gas rental
26/10/2017	Clearsky IT	DD37	179.64		7953/Monthly IT Charges
26/10/2017	Warminster Parking Partnership	BAC	270.30		Warminster Parking Partnership
27/10/2017	WC Pension	BAC	4,265.09		WC Pension
27/10/2017	Salaries October	BAC	13,849.79		Salaries October
27/10/2017	Salaries October	BAC	1,825.35		Salaries October
30/10/2017	Hunot HR	SO01	240.00		Purchase Ledger Payment
31/10/2017	DCK Accounting Solutions Ltd	BAC10	468.84		7957/Contract Accounting
31/10/2017	GB Heating Ltd	BAC11	165.00		7959/Heating Syst maintenance
31/10/2017	Fiona Fox	BAC12	856.62		31/10/2017/7958/Fiona Fox
31/10/2017	Heart of Warminster	BAC13	100.00		7961/Christmas Advert
31/10/2017	Moviola Ltd	BAC14	188.98		7970/Film-Time of their Lives
31/10/2017	Office Right Business Solution	BAC15	4.04		7974/Desk Diary for CCTV
31/10/2017	Office Right Business Solution	BAC16	269.67		7975/Frame Board
31/10/2017	SLCC Enterprises Ltd	BAC17	94.80		7986/SLCC Traingin seminar
31/10/2017	Total Floor Care Ltd	BAC18	76.80		7992/Sylva Cleaner
31/10/2017	Idverde Limited	BAC19	6,535.58		Purchase Ledger Payment
31/10/2017	Coates & Parker Ltd	BAC20	660.42		7951/Adverts- july
31/10/2017	Hills Waste Solutions Ltd	DD29	127.10		7926/civic centre- recycling
31/10/2017	Booker	DD30	313.38		7946/Pavillion Cafe Stock

Total Payments	318,848.42
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At : 09:44

Current/Instant Access Bank A/

List of Payments made between 01/10/2017 and 31/10/2017

Date Paid	Payee Name	Cheque Ref	Amount Paid	Authorized Ref	Transaction Detail
01/10/2017	Aviva	Std Ord	1,252.91		Insurance
02/10/2017	Water2Business	DD01	65.50		Purchase Ledger Payment
02/10/2017	Water2Business	DD02	490.00		Purchase Ledger Payment
02/10/2017	Hunot HR	SO01	240.00		7883/Advice line- September
03/10/2017	Booker	DD03	262.30		7879/cafe Stock
05/10/2017	Grenke Leasing	Std Ord	336.78		Photocopier Lease
06/10/2017	Southern Electric	DD04	2,534.25		Purchase Ledger Payment
06/10/2017	Southern Electric	DD05	1,233.63		7897/Gas 02.06.17-14.09.17
06/10/2017	Clearsky IT	DD06	70.50		7881/ Fix internet problem
06/10/2017	Office Right Business Solution	DD07	44.50		7888/Coloured Paper
06/10/2017	PPL	DD08	83.40		7889/License
06/10/2017	Moviola Ltd	DD09	144.88		7885/Film Show-Another mother's
06/10/2017	Mark O'Driscoll	DD17	209.35		7884/Supply+fit electric socke
06/10/2017	Ray Thomas Property Services L	DD18	1,752.00		7891/electric work-civic centr
06/10/2017	The Warminster Way	DD19	195.00		7903/Newletter distribution
06/10/2017	Office Right Business Solution	DD20	122.72		7887/Floor Cleaner
06/10/2017	Playsafety Ltd	DD22	243.60		7890/Play Park Inspection
06/10/2017	Roundstone Vending Limited	DD23	270.00		7895/hot choc
06/10/2017	Total Hygiene Ltd	DD24	180.00		7901/Servicing closomat unit
06/10/2017	Fixed Deposit investment	TFR	258,662.00		Fixed Deposit investment
09/10/2017	SGW Payroll Ltd	DD25	75.18		7896/processing charges
09/10/2017	HMRC PAYE/NI	BACS	4,043.03		HMRC PAYE/NI
10/10/2017	J & K Burton	975	46.20		7908/J&K Burton
10/10/2017	Nisbets	976	936.37		7906/Soup+Bake King oven
10/10/2017	Wiltshire Council	977	1,105.00		7757/Non Dom Rates 2017-18
11/10/2017	VWFS UK Ltd	Std Ord	32.12		Van WT16 TRZ Maintenance Plan
12/10/2017	Bank Charge	BANK CRG	20.00		Bank Charge
13/10/2017	Idverde Limited	BAC01	6,535.58		7918/Remove+repair bins+bench
13/10/2017	Office Right Business Solution	BAC03	47.65		7921/stationery
13/10/2017	Ray Thomas Property Services L	BAC04	1,536.00		7909/Ramp for disabled access
13/10/2017	Screwfix Direct Ltd	BAC05	9.98		7990/Storage Hook
13/10/2017	Screwfix Direct Ltd	BAC06	25.96		7991/Padlock+power free Niteri
13/10/2017	Wiltshire Association of Local	BAC07	441.60		7923/Training Sessions
13/10/2017	Wiltshire Council	BAC08	321.32		7902/Name Plate boreham Rd
13/10/2017	S L Corden & Sons	BAC09	43.23		7925/Key Tester + Thermometer
13/10/2017	JRB Enterprise	BACS02	292.80		7968/Dog Bags
13/10/2017	West mercia Energy	DD26	118.56		7904/Elec 10.08.17-31.08.17
13/10/2017	Fuel Genie DDR	DD27	50.20		7915/Fuel for Van
13/10/2017	Southern Electric	DD28	43.83		7922/Elec 29.06.17-25.09.17
13/10/2017	ACB Print & Design	DD31	339.00		7940/Autumn Newsletter
13/10/2017	Auditing Solutions Ltd	DD32	504.00		7941/Internal Audit
13/10/2017	Mrs B J Carter	DD33	13.60		7040/Sandwich for Pav Cafe
13/10/2017	DCK Accounting Solutions Ltd	DD34	468.84		7914/Visit 13.09.17
13/10/2017	Coates & Parker Ltd	DD35	424.50		7924/Adverts
15/10/2017	Wiltshire Council	Std Ord	13.00		WC Rates Boreham Rd Cemetery
15/10/2017	Wiltshire Council	Std Ord	501.00		WC Rates Dewey House
15/10/2017	Wiltshire Council	Std Ord	662.00		WC Rates Civic Centre

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At : 09:44

Current/Instant Access Bank A/

List of Payments made between 01/10/2017 and 31/10/2017

Date Paid	Payee Name	Cheque Ref	Amount Paid	Authorized Ref	Transaction Detail
16/10/2017	Imico Limited	DU12	361.57		7987/website Admin
16/10/2017	Booker	DD13	126.43		7948/Pav Cafe Stock
18/10/2017	Office Evolution Ltd	DD14	292.79		Purchase Ledger Payment
19/10/2017	Worldpay (UK) Ltd	DD15	30.87		7997/Card Charges- Pav Cafe
19/10/2017	Worldpay (UK) Ltd	DD16	18.53		7996/Card Cahrges-Civic Centre
21/10/2017	Bank Charge to 29 Sep	BANK CHARG	76.05		Bank Charge to 29 Sep
25/10/2017	VWFS UK LTd	Std Ord	383.14		Van WT16 TRZ Lease Payment
25/10/2017	BOC Gases	DD36	23.87		7913/Bar gas rental
26/10/2017	Clearsky IT	DD37	179.64		7953/Monthly IT Charges
26/10/2017	Warminster Parking Partnership	BAC	270.30		Warminster Parking Partnership
27/10/2017	WC Pension	BAC	4,265.09		WC Pension
27/10/2017	Salaries October	BAC	13,849.79		Salaries October
27/10/2017	Salaries October	BAC	1,825.35		Salaries October
30/10/2017	Hunot HR	SO01	240.00		Purchase Ledger Payment
31/10/2017	DCK Accounting Solutions Ltd	BAC10	468.84		7957/Contract Accounting
31/10/2017	GB Heating Ltd	BAC11	165.00		7959/Heating Syst maintenance
31/10/2017	Fiona Fox	BAC12	856.62		31/10/2017/7958/Fiona Fox
31/10/2017	Heart of Warminster	BAC13	100.00		7961/Christmas Advert
31/10/2017	Moviola Ltd	BAC14	188.98		7970/Film-Time of their Lives
31/10/2017	Office Right Business Solution	BAC15	4.04		7974/Desk Diary for CCTV
31/10/2017	Office Right Business Solution	BAC16	269.67		7975/Frame Board
31/10/2017	SLCC Enterprises Ltd	BAC17	94.80		7986/SLCC Traingin seminar
31/10/2017	Total Floor Care Ltd	BAC18	76.80		7992/Sylva Cleaner
31/10/2017	Idverde Limited	BAC19	6,535.58		Purchase Ledger Payment
31/10/2017	Coates & Parker Ltd	BAC20	660.42		7951/Adverts- july
31/10/2017	Hills Waste Solutions Ltd	DD29	127.10		7926/civic centre- recycling
31/10/2017	Booker	DD30	313.38		7946/Pavillion Cafe Stock

Total Payments	318,848.42
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At : 5:44 PM

Current/Instant Access Bank A/

List of Payments made between 01/11/2017 and 30/11/2017

Date Paid	Payee Name	Cheque Ref	Amount Paid	Authorized Ref	Transaction Detail
01/11/2017	Aviva	Std Ord	1,252.91		Insurance
01/11/2017	Water2Business	DDR	65.50		Purchase Ledger Payment
01/11/2017	Water2Business	DDR2	490.00		Purchase Ledger Payment
08/11/2017	HMRC PAYE/NI	BACS	4,680.96		HMRC PAYE/NI
10/11/2017	DCK Accounting Solutions Ltd	BACS	702.54		7956/Accounting Contract
10/11/2017	Greenham	BACS10	131.94		8001/Remembrance Signage
10/11/2017	Keep Britain Tidy	BACS11	70.00		7969/2x Love Parks Week
10/11/2017	Newsquest (Wiltshire) Ltd	BACS12	129.49		7971/Adverts for Christmas mar
10/11/2017	Office Right Business Solution	BACS13	34.92		7973/CD Cases
10/11/2017	Prosec Consultancy Ltd	BACS14	462.00		8006/Fire Safety Awareness Cou
10/11/2017	Prosec Consultancy Ltd	BACS15	324.00		8007/2 SIA licensed DS Operate
10/11/2017	Ray Thomas Property Services L	BACS16	261.60		7982/TownP. Work on Boat house
10/11/2017	Ray Thomas Property Services L	BACS17	288.00		809/Electric works Civic Centr
10/11/2017	Roundstone Catering Ltd	BACS18	181.32		8010/Call out to boiler
10/11/2017	Roundstone Catering Ltd	BACS19	111.60		7984/Water Filters
10/11/2017	Dorma UK Limited	BACS2	145.20		0000140831/7928/Dorma UK Limit
10/11/2017	Screwfix Direct Ltd	BACS20	97.95		7989/Equip/furnitue Town P.
10/11/2017	Wired Publishing	BACS21	186.00		8013/Christmas MarketAdvert
10/11/2017	Idverde Limited	BACS3	6,188.78		7964/Ground Main Lake Pleasure
10/11/2017	Screwfix Direct Ltd	BACS4	22.47		7988/Equipement for PAV Cafe
10/11/2017	Water2Business	BACS5	2.47		7995/Water21.06.17-03.07.17
10/11/2017	Ashton Farms	BACS6	118.14		7942/Pav Cafe- Stock
10/11/2017	Nigel J Connor	BACS7	144.00		7954/Stocktaking-Civic C
10/11/2017	Danny Donkey & Pals	BACS8	50.00		7999/Donkey for Christmas ligh
10/11/2017	Grant Thornton UK LLP	BACS9	1,560.00		7960/Accountancy Fee
10/11/2017	Coates & Parker Ltd	DDR3	180.06		7950/Advertising
10/11/2017	Warminster Community Radio	BACS	2,500.00		8012/SLA Last Qtr jan-apr
10/11/2017	Heart of Warminster	BACS2	100.00		Purchase Ledger Payment
11/11/2017	VWFS UK Ltd	Std Ord	32.12		Van WT16 TRZ Maintenance Plan
11/11/2017	Bank Charge	CHG	20.00		Bank Charge
13/11/2017	SGW Payroll Ltd	DDR	73.20		7985/Precessing charges-October
14/11/2017	J & K Burton	200978	37.90		7934/October Refund
14/11/2017	Charles Saunders Ltd	200979	340.44		7932/Toilet tissue+hand towel
14/11/2017	The British Royal Legion Poppy	200980	38.50		7933/Wreaths For Remem Day
14/11/2017	Wiltshire Council	200981	4,102.48		7757/Non Dom Rates 2017-18
14/11/2017	Warm & Villages Community Par	200982	6,000.00		7939/Grant for Community hub
14/11/2017	West mercia Energy	DDR2	264.41		7993/Elec 01/09/17-30/09/17
14/11/2017	Booker	DDR3	260.90		7944/Stock for Pav Cafe
15/11/2017	Wiltshire Council	Std Ord	13.00		WC Rates Boreham Rd Cemetery
15/11/2017	Wiltshire Council	Std Ord	501.00		WC Rates Dewey House
15/11/2017	Wiltshire Council	Std Ord	662.00		WC Rates Civic Centre
15/11/2017	Timico Limited	DDR4	345.12		8011/Phone bill Admin
17/11/2017	Warminster Parking Partnership	BACS3	6.00		7935/October Refund

At: 5:44 PM

Current/Instant Access Bank A/

List of Payments made between 01/11/2017 and 30/11/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
20/11/2017	Office Evolution Ltd	DDR5	156.12		7972/Photocopying
21/11/2017	Bank Charges	CHG	65.03		Bank Charges
21/11/2017	Warminster Parking Partnership	BACS	252.40		7935/October Refund
21/11/2017	Worldpay (UK) Ltd	DDR6	32.38		8014/Card Charges-Pav Cafe
21/11/2017	Worldpay (UK) Ltd	DDR7	19.56		8015/Card Charges Civic Centre
24/11/2017	Clearsky IT	DDR	179.64		7998/Monthly ChargesNovember
25/11/2017	VWFS UK LTD	Std Ord	383.14		Van WT16 TRZ Lease Payment
27/11/2017	WC Pension Fund	BACS	4,610.23		WC Pension Fund
27/11/2017	November Salaries	BACS	14,198.81		November Salaries
27/11/2017	BOC Gases	DDR8	23.87		7943/Bar gas 31.10.17
28/11/2017	Idverde Limited	BACS10	226.80		8032/Rem out of Town Planters
28/11/2017	Mirage Signs Limited	BACS11	216.00		8034/CCTV Signage
28/11/2017	Moviola Ltd	BACS12	299.20		8038/Film - The King & I
28/11/2017	Tony Nicklin	BACS13	79.29		7931/Travel 16.05.17-09.11.17
28/11/2017	Prosec Consultancy Ltd	BACS14	318.00		8053/Road Signage Placement
28/11/2017	Screwfix Direct Ltd	BACS15	11.99		8056/Cable ties
28/11/2017	West mercia Energy	BACS16	166.19		8061/Elec 01.10.17-31.10.17
28/11/2017	Barrett Corp & Harrington	BACS5	228.00		8019/Reinstatement cost Assesm
28/11/2017	Cochrane Consultancy	BACS6	220.00		7929/Air Conditioning Inspecti
28/11/2017	Dorma UK Limited	BACS7	145.20		Purchase Ledger Payment
28/11/2017	Mark O'Driscoll	BACS8	56.00		8003/PAT Testing
28/11/2017	Rob Fryer- Mayor	BACS9	250.50		7930/Travel Exp 16.05-09.11.17
28/11/2017	Booker	DDR9	148.17		8021/Cafe Stock
30/11/2017	SGW Payroll Ltd	DDR10	69.24		8058/Payroll Month 8
30/11/2017	Hills Waste Solutions Ltd	DDR11	155.90		7963/Waste and Recycling
30/11/2017	Hunot HR	SO	240.00		8002/Advice Line

Total Payments 55,930.58

